**Department of English**

**Site Supervisor Intern Evaluation**

|  |  |
| --- | --- |
| **Name of Intern:** |  |
| **Name of Supervisor:** |  |

|  |  |
| --- | --- |
|  | To the best of your knowledge, did the above intern fulfill the hours expected of him or her? Please answer **Yes** or **No**. |

Please respond to the following questions on a scale of 1-5 (five being the highest):

1. How well did the intern meet your professional expectations (behave professionally, dress professionally, and work professionally)?

1 2 3 4 5

 Comments:

1. How well did the intern’s work match the level of work of your employees?

1 2 3 4 5

 Comments:

3. What was the quality of the intern’s work?

1 2 3 4 5

 Comments:

4. How well did the intern’s academic experience prepare him/her for the work that needed to be done? (Put N/A in the comments if you aren’t sure.)

1 2 3 4 5

 Comments:

5. If you were to accept another intern from our program, what kinds of experience would you want that student to bring to the workplace?

6. Would you be willing to take on the responsibility of supervising another intern during the fall, spring, or summer terms?

We appreciate your offering this valuable experience to our students.

Thank you,

Dr. Greg Wickliff, Internship Coordinator (gawickli@uncc.edu)